



Enviro Lab Services

# Title: New Projection Initiation Form

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Revision: 1

Date Revised: 2/21/23

Fill in shaded areas and double-click on the check boxes to enter "x".

Project Name:		Event Name:	
Project Location (City/State):		Regulatory Program:	
Primary Contact / Project Manager:		Certification Required? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Title:	Date:	Revision Number:	
Start Date:	End Date:	TAT: <input type="checkbox"/> Standard <input type="checkbox"/> Rush	# Working Days if Rush
<b>Invoice Information</b>			
Purchase/Service Order:		Release Number:	
Original Contact Name:		Street Address:	
Company:		Street Address:	
Phone:		City:	
Email:		State:	Zip:
<b>Analysis Reports</b>			
Report Type (check the limits you require on the analysis reports) <input type="checkbox"/> MDL <input type="checkbox"/> LOQ			
<input type="checkbox"/> Email Sample Receipt Acknowledgement (check if yes) <input type="checkbox"/> Email Reports <input type="checkbox"/> Excel <input type="checkbox"/> PDF <input type="checkbox"/> COC	Contact Name:	Street Address:	
	Company:	Street Address:	
	Phone:	City:	
	Email:	State:	Zip:
<input type="checkbox"/> Email Sample Receipt Acknowledgement (check if yes) <input type="checkbox"/> Email Reports <input type="checkbox"/> Excel <input type="checkbox"/> PDF <input type="checkbox"/> COC	Contact Name:	Street Address:	
	Company:	Street Address:	
	Phone:	City:	
	Email:	State:	Zip:
<input type="checkbox"/> Email Sample Receipt Acknowledgement (check if yes) <input type="checkbox"/> Email Reports <input type="checkbox"/> Excel <input type="checkbox"/> PDF <input type="checkbox"/> COC	Contact Name:	Street Address:	
	Company:	Street Address:	
	Phone:	City:	
	Email:	State:	Zip:
<input type="checkbox"/> Email Sample Receipt Acknowledgement (check if yes) <input type="checkbox"/> Email Reports <input type="checkbox"/> Excel <input type="checkbox"/> PDF <input type="checkbox"/> COC	Contact Name:	Street Address:	
	Company:	Street Address:	
	Phone:	City:	
	Email:	State:	Zip:
<input type="checkbox"/> Email Sample Receipt Acknowledgement (check if yes) <input type="checkbox"/> Email Reports <input type="checkbox"/> Excel <input type="checkbox"/> PDF <input type="checkbox"/> COC	Contact Name:	Street Address:	
	Company:	Street Address:	
	Phone:	City:	
	Email:	State:	Zip:
<b>Data Package</b>			
DP Type <input type="checkbox"/> Level IV Full Validation / DoD Regulatory <input type="checkbox"/> Level III <input type="checkbox"/> Level II <input type="checkbox"/> Level I (Basic)			
DP TAT <input type="checkbox"/> Standard <input type="checkbox"/> RUSH		Number of Calendar Days:	
Data Packages will be available via email. Additional fees will apply if hard copies or CDs are required.	Contact Name:	Street Address:	
	Company:	Street Address:	
	Phone:	City:	
	Email:	State:	Zip:
	Contact Name:	Street Address:	
	Company:	Street Address:	
	Phone:	City:	
	Email:	State:	Zip:
<b>Electronic Data Deliverables (provide format requirements to your Enviro Lab Services Project Manager)</b>			
EDD TAT <input type="checkbox"/> Standard <input type="checkbox"/> RUSH		Number of Calendar Days:	
Format 1:	Contact Name:	Email Address:	Phone:
Format 2:	Contact Name:	Email Address:	Phone:





